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BRADLEY/MURPHY FORESTRY & NATURAL RESOURCES EXTENSION TRUST

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3128 Woodhaven Drive
Birmingham, Alabama 35243
Telephone 205/967-3598
Fax 205/980-9849
www.brandleymurphytrust.org

The TRUST announces the availability of Grant Funds.

The TRUST wishes to encourage, promote and develop through education and the free market system the stewardship of forest and related natural resources in the private sector.

Therefore, the TRUST will offer modest Grants, up to \$2,000.00, to publicly recognized and qualified organizations whose programs would fulfill the purpose and objective of the TRUST.

Funds may be used to underwrite the development of educational facilities, assist in covering the expenses of conducting educational programs including the expenses of attendees and speakers, develop and conduct human resource surveys, and write and print publications. Such monetary Grants must meet the purposes, objectives and criteria of the TRUST.

The Trustees are giving immediate attention to proposals that:

1. Establish links between non-industrial private forest owners and professional foresters.
2. Involve non-industrial private forest owners and consultant foresters.
3. Provide solutions to environmental problems through the free market system.

Persons or organizations interested in applying for GRANTS should request

FORMAT AND GUIDELINES FOR SUBMITTING A GRANT PROPOSAL

From

Harry E. Murphy, Secretary/Treasurer

BRADLEY/MURPHY FORESTRY & NATURAL RESOURCES EXTENSION TRUST

3128 Woodhaven Drive
 Birmingham, Alabama 35243

The deadline for receiving applications is Sept. 30, 2009 . Applicants will be informed of the status of their application on or before May 21, 2009 .

To Encourage, Promote and Develop Stewardship of Forest Related Natural Resources in the Private Sector through Education and the Free Market System

**AVAILABLE FROM BRADLEY/MURPHY FORESTRY &
 NATURAL RESOURCES EXTENSION TRUST:
 POSTAGE GRANT**

www.brandleymurphytrust.org

POSTAGE MONEY IS AVAILABLE TO SEND INVITATIONS TO LANDOWNERS FOR EDUCATIONAL EVENTS THAT INVOLVE CONSULTING FORESTERS AND LANDOWNERS

If you are planning to (a) conduct an educational conference, field day, or tour where Consulting Foresters participate in planning or presenting the program and (b) with participants that will substantially include forest owners and (c) you need limited funding, not to exceed \$240.00, for postage to (d) mail invitations to forest owners, write a letter to Harry Murphy, Treasurer, Bradley/Murphy Forestry & Natural Resources Extension Trust, 3128 Woodhaven Drive, Birmingham, AL 35243. Include the following information (#2 & #3 require only brief, one-sentence descriptions).

1. Amount requested
2. Briefly describe event
3. Briefly describe participation of consulting foresters and forest owners
4. Number of invitations to be mailed to forest owners
5. Postage cost per invitation
6. Copy of the invitation and/or program

IF ALL REQUIREMENTS ARE MET (a through d and 1 through 6, above), the Trust will immediately mail a check to you for the purchase of postage for your invitations.

NOTE: If you qualify for a postage grant, you may also qualify for a larger grant of up to \$2,000. Please see the Guidelines and Format forms for submitting a grant proposal.

**BRADLEY/MURPHY FORESTRY
AND NATURAL RESOURCES EXTENSION TRUST**
GUIDELINES FOR SUBMITTING A GRANT PROPOSAL
www.brandleymurphytrust.org

Topics for Proposal Consideration

Grant proposals should encourage, promote, and develop – through education – the stewardship of forest and related natural resources in the private sector and through the free market system.

Amount of Awards

The Trustees, based on the budget submitted in the proposals, will determine the maximum amount approved.

Proposals should not exceed \$2,000. Each proposal will be judged on the merit of and potential benefits relative to the estimated cost. Therefore, applicants are encouraged to submit realistic budgets, which are commensurate with the potential benefits of the program.

How to Apply

1. The deadline for application is Sept. 30, 2009 .

2. Applicants should submit one copy of the proposal using the attached format. Please do not use special binders.

3. The proposal should be submitted to: Mr. Harry E. Murphy, Secretary/Treasurer, Bradley/Murphy Forestry and Natural Resources Extension Trust, 3128 Woodhaven Drive, Birmingham, Alabama 35243.

Reporting and Accountability

Upon completion of the project for which a grant has been awarded, the applicants will be required to submit a final report using the attached format. This report will be used by the Trustees to encourage others to adopt similar practices.

- 1. The report must be submitted by the completion date indicated in the proposal.
- 2. The report should be submitted to the same address as the proposal application.
- 3. Copies of purchase invoices and receipts should be included with the final report.
- 4. Funds not used by the completion date must be returned or an extension must be requested and approved.

Notification to Applicants

All applicants will be informed of the status of their application on or before May 21, 2009 .

**BRADLEY/MURPHY FORESTRY
AND NATURAL RESOURCES EXTENSION TRUST
CRITERIA FOR SELECTION OF GRANT PROPOSALS**

Funds may be used to underwrite the development of educational facilities, assist in covering the expenses of conducting educational programs including the expenses of attendees and speakers, develop and conduct human and resource surveys, and write and print publications, etc.

Funds may be used to pay reasonable honorariums, salaries, wages, and awards. If grant funds are used to pay salaries and wages, the organization receiving the grant agrees to comply with all Federal and State laws under the Federal Insurance Compensation Act (Social Security Tax), Federal Unemployment Tax Act (FUTA) and Income Tax Withholding laws (see attached "ideas for grants approved").

Excluded from the uses of funds because of the purposes and objectives of the TRUST are indirect costs. Grants which are approved will not have to be matched by other funds.

The TRUST is interested in funding projects in the South.

The Trustees are giving immediate attention to proposals that:

- 1. Establish links between non-industrial private forest owners and professional foresters and/or Wildlife Biologist.

2. Involve non-industrial private forest owners and consultant foresters and/or Wildlife Biologist.
3. Provide solutions to environmental problems through the free market system.

Proposals will be further evaluated based on the following criteria:

1. How well the proposal addresses stewardship of forest and related natural resources of the private sector and promotes the free market system.
2. The benefits of the proposed project relative to the estimated costs.
3. The quality of the evaluation plan.
4. The availability of existing materials, support, etc. to implement the project.
5. The potential for the project to be continued after the initial grant funding ends.
6. The potential for the project to be adapted for use by other groups.
7. The potential for the project to attract additional funding.
8. The overall quality of the proposal.
9. Whether or not there are other potential sources of funds for the proposal.

**BRADLEY/MURPHY FORESTRY
AND NATURAL RESOURCES EXTENSION TRUST**
FORMAT FOR SUBMITTING A GRANT PROPOSAL

www.brandleymurphytrust.org

TITLE: A brief descriptive title

LOCATION: City, county, state, country

TOTAL AMOUNT REQUESTED: State the total amount of funding requested.

BEGINNING DATE: Date that work will begin on the project if it is approved.

COMPLETION DATE: Date by which the project will be completed and the final report will be submitted.

DESCRIPTION: The proposal should include a narrative description of the proposed project which includes sufficient details to understand the events and activities that will be carried out as well as the purpose or objectives, procedures, resources and materials to be used. The description should not exceed two pages in length. Tell what, when, where, how, why, and who.

BUDGET: A detailed budget showing the amount of funds requested and how the funds will be used.

BENEFITS: A narrative explanation of the benefits created by this grant.

EVALUATION: An explanation of how the project will be evaluated.

POTENTIAL FOR CONTINUATION AFTER GRANT FUNDING ENDS: An explanation of whether the project will be continued after the initial grant funding has expired. If so, how will it be supported.

ORGANIZATION: State the purpose of the organization for which the application is made.

CONTACT PERSON: Provide the following information for the person with whom the TRUST should correspond about your proposal:

- Name and Title
- Address
- City, State, and Zip
- Telephone Number
- www.brandleymurphytrust.org

SIGNATURE: Signature and title of an officer of the organization for which the application is made.

**BRADLEY/MURPHY FORESTRY
AND NATURAL RESOURCES EXTENSION TRUST**

**FORMAT FOR FINAL REPORT
ON AN APPROVED GRANT PROPOSAL**

www.brandleymurphytrust.org

TITLE: Same as on Proposal

LOCATION: City, county, state

TOTAL AMOUNT REQUESTED: State the total amount of funding requested.

BEGINNING DATE: Date that work began on the project.

COMPLETION DATE: Date by which the project was completed.

PROGRAM SUMMARY: A brief narrative description of what was done with sufficient details to understand the events and activities that were carried out as well as the procedures, resources and materials used.

BUDGET: A detailed budget showing how grant funds was used. The total should match that given above.

EVALUATION: Include an explanation of how the project was evaluated, the evaluation results and how the evaluation results were used.

BENEFITS: A narrative explanation of the results and positive impacts from the grant. This should include results/impacts for the participants, etc. Be as specific as possible.

POTENTIAL FOR CONTINUATION AFTER GRANT FUNDING ENDS: Are there plans to continue the project: If so, how will it be supported?

APPLICABILITY TO OTHER GROUPS: Can other groups or organizations conduct this project? What changes would you recommend?

CONTACT PERSON: Provide the following information for the person with whom the Trust should correspond about your proposal:

- Name and Title
- Address
- City, State, and Zip
- Telephone Number
- www.bradleymurphytrust.org

SIGNATURE: Signature and title of an officer of the organization for which the application is made.